

Unsure  
what is  
needed?

Help! It  
takes so  
much time!

Thinking  
about giving  
up?

Daunted?

**(ENSURE YOU GET THROUGH)  
APPRAISAL & REVALIDATION**

**Tuesday 25<sup>th</sup> June 2013**

**Engineers' House, Clifton, Bristol BS8 3NB**

**9am for registration. coffee, start at 9.30am, and close at 4pm**

This course has been developed by the **Severn Faculty RCGP, Severn Deanery School of Primary Care** and **BNSSG Appraisal Lead** in collaboration with **Avon GP Education**, and gives you all the information and advice you need to ensure you get through appraisal and revalidation.

Whether you have your first appraisal coming up or are coming to the end of your career, have struggled with previous appraisals or simply want to know what you need to do to get through, this is the course for you.

**This course is open and relevant to all Primary Care and Secondary Care doctors.**

**Topics**

- Update on the requirements for appraisal and revalidation, including the portfolios available.
- The tools available, and tips to help organise your MSFs and PSQs.
- Practical advice for collating and presenting your evidence efficiently and effectively.
- Help to evidence reflective learning succinctly – a chance to write some high quality entries as part of the course programme.
- Enabling you to provide honest, accurate and developmental feedback to others.

**Learning Objectives**

- To become familiar with the requirements of appraisal in the context of revalidation, and to know options for collecting the required supporting information
- To develop skills at making effective changes to your practice
- To develop skills at writing reflective journal entries, and
- To know the principles behind, and practice giving constructive feedback

## Speakers/ Facilitators

- Dr Martyn Hewett, GP, Associate Postgraduate Dean for Appraisal and Revalidation at Severn Deanery School of Primary Care, and Severn Faculty RCGP
- Dr Peter Saunders, GP and Appraisal Lead for BNSSG
- Dr Liz Alden, GP and Education Lead, Severn Faculty RCGP

## Course Fees

- Free as part of Avon GP Education membership
- Subscribing RCGP Members £75
- Doctors who are not RCGP or Avon GP Education Members £90

## Book your place on the Appraisal & Revalidation Course

You can book your place in a number of ways:

### 1. Book and pay via the RCGP website:

<http://www.rcgp.org.uk/courses-and-events/sw-england-and-wales/severn-faculty/appraisal-and-revalidation--everything-you-need-to-get-through.aspx>

### 2. Or book and pay through Avon GP Education:

Avon GP Education members should book in this way.

Website [www.avongpeducation.co.uk/forthcoming-courses.html](http://www.avongpeducation.co.uk/forthcoming-courses.html)

Or contact Mandy Williams, email [mandy@almc.co.uk](mailto:mandy@almc.co.uk) or telephone 0117 970 2755

### 3. Or complete the course booking form on the next page:

Return the form with your cheque (made payable to Avon LMC Services Ltd) to Mandy Williams, Avon LMC, 14a High Street, Staple Hill, Bristol, BS16 5HP

You will receive email confirmation of your place on the course.

## Avon GP Education Membership

Full information about annual membership of Avon GP Education and the comprehensive, high quality programme of CPD courses is available at [www.avongpeducation.co.uk](http://www.avongpeducation.co.uk).

### Individual Avon GP Education Membership

Salaried, Sessional and Newly Qualified GPs: £180

Partners: £220

## Further information or queries

Please contact us if you have any queries or would like further information about this course.

### Mandy Williams at Avon GP Education

- Telephone: 0117 970 2755; Email [mandy@almc.co.uk](mailto:mandy@almc.co.uk)

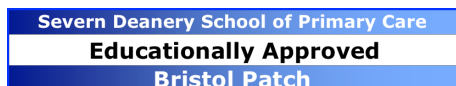
### Jane Lohmann at Severn Faculty RCGP

- Telephone: 01454 252 728; Email [severn@rcgp.org.uk](mailto:severn@rcgp.org.uk)



Royal College of  
General Practitioners

SEVERN FACULTY



**(Ensure you get through) Appraisal and Revalidation**  
**Tuesday 25<sup>th</sup> June 2013, Engineers' House, Clifton, Bristol**

## COURSE BOOKING FORM

<b>Name:</b>	
<b>Email Address:</b>	
<b>Postal Address:</b>	
<b>Phone Number:</b>	
<b>Practice/ Place of Work and address:</b>	
<b>Your role:</b>	
<p>*Please delete as appropriate:</p> <p>I am / am not* a member of Avon GP Education</p> <p>I am / am not* a subscribing Member of the RCGP</p>	
<p><b>Payment:</b></p> <p>I enclose a cheque payable to Avon LMC Services Ltd for £ _____.</p> <p>Alternatively, if you would prefer to pay by BACS, please contact Mandy (details below) to obtain the account number and sort code information.</p>	

Please complete this form and send it with your cheque to Mandy Williams at Avon GP Education:

**Email:** [mandy@almc.co.uk](mailto:mandy@almc.co.uk)

**Postal Address:** Avon LMC Services Ltd, 14a High Street, Staple Hill, Bristol, BS16 5HP